

**MINUTES OF THE DORRINGTON PARISH COUNCIL MEETING
MONDAY 13 AUGUST 2018 AT WESLEYAN CHAPEL ROOM**

Present: Cllr Drury (Chair) Cllrs Kavanagh-Greene, Newton and Woodhead
NKDC Cllr Clegg
Parish Clerk G Garton
One member of the public

Public Forum: Reports from the District Councillor was received. Cllr Clegg acknowledged he had noted parish council concerns for application 18/0903/FUL. Discussion took place regarding the preservation of the medieval cross located on the development site. Cllr Clegg reiterated that approved planning application 17/1453/FUL did not allow for agricultural access through the site.

Cllr Clegg left the meeting at this point.

In the absence of PCSO Woolerton, no report was available

Diane Hansen, SW Lincs Clinical Commissioning Group gave a presentation to the meeting. The 5 year plan involving all stake-holders and the wider community was discussed.

- 1. Chairman's Welcome:** The Chairman thanked all parish councillors, district councillor and public for attending.
- 2. Apologies and reasons for absence:** Apology received from Cllr Kelly who is on holiday which was accepted.
- 3. Declaration of Interest:** None
- 4. Notes of previous meeting held on 18 June 2018 to be approved as minutes:** Proposed by BD and seconded by TN that the notes be accepted as a true record. Duly signed by the chairman.
- 5. Planning 029/18:** Decision notice has been received for application 18/0866. The application 18/0811 46 Main St and 0944 Footpath No 2 diversion had been received and circulated but no adverse comments were received or submitted. The application 18/0903 had been received and circulated and the clerk had forwarded the comments to the planning authority.
- 6. Finance 030/18:** The clerk had already circulated reconciliation. The available financial resources were £18160.11 prior to the approval of this meeting's expenditure. In order to satisfy transparency code, the following financial transactions had occurred since the last meeting in June.

Expenditure	Chapel rent	£ 90.00
	Glendale grass cutting	£ 153.37
	Clerk's salary	£ 294.02
	HMRC	£ 73.40
	Info Commissioners	£ 35.00
	Community Lincs insurance	£ 275.39
	K Corcoran fencing	£1350.00
Income	Interest	£ 2.76
	VAT refund	£ 156.62
	Allotment rents	£ 10.00

The payment of hall rental, clerk's expenses and grass cutting were approved and the cheques duly signed.

- 7. Regeneration of Play Area 031/18:** Following the clerk's suggestion that in order to satisfy current legislation the council needed to undertake and record monthly inspections by a rota of parish councillors, he had drawn up monthly inspection report for each item of equipment on the playing field. The inspections would be undertaken by parish councillors on a rota and the completed forms would be forwarded to the parish clerk for retention. AKG suggested inspections undertaken by two parish councillors. It was agreed to proceed. TN and AKG to undertake inspection in September with inspections taking place in the first week of each month.
The cost of replacing the existing picnic bench with a new durable one was discussed. It was agreed to obtain quotes for a recycled plastic picnic bench, with the money coming from the reissue of the Big Lottery grant.
Action: Clerk to draw up rota and distribute forms. Clerk to obtain quotes for a bench and liaise the K Corcoran for installation costs.
- 8. Defibrillator 051/16:** JK to forward to chairman and clerk all the information regarding this so it can be progressed. It hasn't occurred so clerk to contact Community Heartbeat so renew contract negotiations.
Action: Clerk to contact Community Heartbeat.
- 9. Neighbourhood Plan 032/18:** The chairman reported on the progress of neighbourhood plan. Meetings are progressing, minutes produced and circulated to all councillors. Working party to establish their own web-site. Clerk has circulate to all councillors the approved minutes.
- 10. Co-option of parish councillors 033/18:** Following the resignation of Cllrs Wilson and Kent and the advertisement of the vacancies, no election had been requested and co-option vacancy posters had been displayed. As a result, there was one candidate: Stan Uuwin. It was agreed by all that he be co-opted as a parish councillor and the acceptance document was duly signed by the candidate. The clerk also gave him a copy of the disclosure of pecuniary interests which would be completed by the councillor in due course. The chairman welcomed him to the council.
The other vacancy was discussed and it was agreed to continue looking for a suitable candidate.
Action: Clerk to submitted documents to the electoral officer at NKDC
- 11. Acquisition of a new enclosed litter bin at the Waverley 024/18:** Quotes for the purchase and installation of a bin were discussed (Glasdon £153.23, Litterbins UK £129.95 and Advance Landscape £140.00 all excluding vat). It was decided to defer this due to siting concerns – proposed by BD and seconded by TN, agreed unanimously.
- 12. Waverley bank support 034/18:** Following a concern expressed by a resident, the chairman had examined the damage and it was agreed to inform Highways.
Action: Clerk to contact Highways.
- 13. Correspondence 035/18:** The clerk had electronically circulated all relevant correspondence, listed below, and there was no further action necessary; Chris Marsh LCC – public right of way mowing, Cllr Davies LCC – cutting of grass verges, LALC- Environment Agency protocols, Billingham Medical Practice – patient participation group.
- 14. Items for next agenda 036/18:** A resident has asked for the parish council to contact highways to ask them to cut the verge on the west side of the B1188/Main St junction. However, Highways Agency only cut verges twice a year at present and this may reduce next year. No further action. The condition of the fen road due to subsidence to be added.
- 15. To resolve to move into Closed Section:** It was agreed to move into closed section.

There being no other business the meeting closed at 9.15pm the next meeting which will be on the 15 October 2018 at 7.00pm.